



DEPARTMENT OF EDUCATION
 JUL 09 2019

	Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet		Document Code: SDO-BENG-GQF-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 09-03-2018
	Division Memorandum No. <u>184</u> , s. 2019		Name of Office: SGOD-DRRM

July 1, 2019

Conduct of Division, District and School-Based Disaster Risk Reduction and Climate Change Adaptation (DRR-CCA) Activities in Observance of the National Disaster Resilience Month (NDRM) Celebration, CY 2019

To: Public Schools District Supervisors/District in charge
 District DRRM Coordinators, Elementary and Secondary
 School Heads, School DRRM Coordinators
 Public and Private Schools

1. Pursuant to Executive Order No. 137, s. 1999 re, Observance of the National Disaster Consciousness Month (NDCM) during the month of July every year, and Executive Order No. 29, 2017 renaming NDCM to National Disaster Resilience Month, the Schools Division Office, through its Disaster Risk Reduction and Management, have lined up division level activities and suggested school and district activities that are to be conducted for the whole month of July.

2. These activities are meant to strengthen the understanding of the school-community on the importance of doing preventive, mitigation and preparedness measures to minimize the impact of a hazard/emergency, giving emphasis to this year's theme, "**Kahandaan sa Sakuna at Peligro, Para sa Tunay na Pagbabago**".


3. NDRM activities are as follows:

	Activities	Target Dates	Remarks
District/ Division Level	Poster Making Contest - Elem Essay Writing Contest - Sec	July 18, 2019	(see Attachment 1 for the Mechanics)
	DRRM Art Mural Contest *Elementary School Category *Secondary School Category	July-August	Separate Division Memo for the Mechanics
District Level	Poster Making Contest-Elementary Essay Writing Contest-Secondary	Before July 18, 2019	District DRRM Coordinators are encouraged to partner/coordinate with their respective MDRRMOs for the conduct of said activity
School Level	Simultaneous Earthquake Family Preparedness Homework (DepEd Order No. 27, s. 2015)	July 16, 2019	See attachment 2 for further instruction ** Please prioritize
	Student-Led School Hazard Watching and Mapping Activities (DepEd Order 23, s. 2015)	June-July 2019	See Attachment 3 for guidelines in report submission ** Please prioritize

July 1, 2019

2 nd Quarter Earthquake Drill	Within July	For schools who did not yet conduct said activity last June **Please prioritize
Conduct of DRRM-CCA related contests (poster making, Essay writing, etc.)	Within July	
Conduct of symposium/forum/Orientation on DRRM-CCA	July-August	
Establishment/updating of DRRM corner in every classroom; DRRM Bulletin Board along hallway of every building	Within July	** Please prioritize
Posting/updating of Emergency Numbers in every classroom and along hallways of every building floor	Within July	** Please prioritize
Tree Planting/maintenance activity	June-July	Tie up with Arbor Day, Earth Month celebrations
Clean Up Drive	June-July	Tie up with LGUs monthly clean up drive program in compliance with RA 9003

4. Conduct of these activities support the DRRM-CCA Programs reflected in the School Improvement Plan (SIP).
5. For queries or clarification on the lined up activities, you may contact the Division DRRM Coordinator at 0910-391-7747 or visit and leave comment at the DepEd Benguet SDRRM Coordinators' FB Group.
6. For information, dissemination and compliance of all.


MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

Encls: as stated

References: RA 9003, DepEd Order (Nos. 27, 23, s. 2015)

To be indicated in the Perpetual Index under the following subjects:

CALAMITY	POLICY	SCHOOLS
LEGISLATION	SAFETY EDUCATION	STUDENTS

MECHANICS ON THE POSTER MAKING AND ESSAY WRITING CONTESTS

1. To minimize disruption of classes and travel of participants and coaches, THE DIVISION LEVEL CONTEST WILL **NOT BE** 'ON-THE-SPOT'. However, it is highly encouraged that the district and school level contests will strictly follow the allotted time because the REGIONAL LEVEL CONTEST will be ON THE SPOT.
2. The general theme for the contest is, **KAHANDAAN SA SAKUNA'T PELIGRO PARA SA TUNAY NA PAGBABAGO"**
3. The contest is open to students in the public and private elementary, junior and senior high schools as follows:
 - a. Poster making contests will be for elementary pupils (Grades 1-6)
 - b. Essay Writing contest will be for junior and senior high school students (Grades 7-12)
4. The specific theme for the contests will be on the role of the youth in connection with the general theme. **District level winners will represent their district for the division level contest. Hence, it is highly encouraged that a District level contest be done to choose the best entry for the Division Level Contest.**
5. Winners in the Poster and Essay Writing Contest shall be awarded cash prizes as follows:

First Place	– Php1,000.00
Second Place	– Php 800.00
Third Place	– Php 500.00
6. Coaches of the Participants shall receive a Certificate of Recognition signed by the Schools Division Superintendent. All other contestants and coaches will be considered as Division Finalists will be given Certificates of Recognition as well.
7. All district entries should be submitted on or before July 18, 2019 at 5:00PM. Official judging of the entries will be conducted on July 19, 2019 at Adivay Hall, Wangal, La Trinidad, Benguet.
8. Guidelines are as follows:

I. POSTER MAKING CONTEST GUIDELINES

- a) The artwork shall follow a PORTRAIT orientation, 20 x 30 illustration board. The name of the participant, school and district shall be pasted at the back of the illustration board. No text or mark identifying the participant should appear on the artwork.
- b) Although the contest at the division level is **not on-the-spot**, make sure that the artwork has been made within two (2) hours only.
- c) Entries will be judged on the following criteria:

Overall presentation (creativity, harmony, color, impact, etc)	- 50%
Relevance to the theme	- 40%
Originality	- 10%
TOTAL	100%

II. ESSAY WRITING CONTEST GUIDELINES

- a) Laptops should have been utilized during the district level contest. Make sure that internet access will not be used during the duration of the contest.
- b) Works must be in English and must follow the following specifications:
- | | |
|--------------------|-------------------|
| Paper size | - A4 |
| Font Style | - Arial |
| Font Size | - 12 |
| Alignment | - justified |
| Margin | - 1" on all sides |
| Spacing | - Double Space |
| Maximum word count | - 750 |
- c) The essay piece should have been made within two (2) hours with no inputs or interference from the coach.
- d) The electronic copy of the district winning piece should be sent via email at nerissa.barbosa@deped.gov.ph using the subject line, **NDRM 2019 – ESSAY WRITING CONTEST, <NAME OF DISTRICT>, <NAME OF SCHOOL>, <NAME OF CONTESTANT>, <NAME OF COACH>.**
- e) Entries will be judged on the following criteria:
- | | |
|---------------------------------|-------|
| Substance and Content | - 40% |
| Relevance to the theme | - 30% |
| Originality | - 15% |
| Mastery of the English Language | - 15% |
| TOTAL | 100% |

Awarding of winners will be conducted during the NDRM Culminating Program in a date to be announced in a separate memorandum.

**CONDUCT OF SIMULTANEOUS EARTHQUAKE FAMILY PREPAREDNESS HOMEWORK
(DepEd Order No. 27, S. 2015)**

A. GENERAL INSTRUCTIONS:

1. ALL SCHOOLS, WHETHER PRIVATE OR PUBLIC, ARE REQUIRED to conduct the family earthquake preparedness homework to incoming learners (if not all) on July 16, 2019.
2. Attached is the set of questionnaires that need to be answered. To minimize reproduction cost, the pages are minimized. Other alternative means may be used to reduce reproduction cost.
3. UPON COMPLETION OF THIS ACTIVITY, all school heads shall **report via SMS** through the DepEd-DRRMS numbers; 0928-871-8053 (Smart) or 0915-205-3244 (Globe) following this format:
School ID, Date of Completion, Name of School Head, Position
example: **101010, day, month, year, Cecille Peralta, Principal I**
4. Copy furnish via SMS the Division DRRM Coordinator on these Numbers: 0910-391-7747 (TNT), 0915-326-2995 (Globe).

B. GUIDANCE NOTES FOR THE FAMILY EQ PREPAREDNESS HOMEWORK

- I. *Preparing for the Distribution of Family EQ Preparedness Homework*
 - All advisers shall explain the homework to their students during homeroom and guidance session using the appropriate set of questionnaires based on the grade level and medium of instruction.
 - School heads shall organize a special meeting with parents to discuss this homework for maximum participation.
- II. *Processing of Responses to the Family Earthquake Preparedness Questionnaire*
 - Upon submission of the questionnaire, the adviser shall discuss with the students their family's responses; and
 - Then, all advisers shall tabulate and summarize the answers on the family assessment question only.

NOTE: Download and read DepEd Order No. 27, s. 2015 for the complete instruction on how you will utilize the result of the Earthquake Preparedness Homework

If we are trapped inside the house, what do we do?

Answer

If the designated evacuation area is damaged, where

Answer

If the communication is down, how long are we going to stay in the designated meeting place?

Answer

If the communication is down, how long are we going to stay in the designated meeting place?

2

3

After an Earthquake & Initial

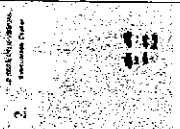
(Please encircle your answer to every question.)

Do we know the contact numbers of persons in our household?

Yes No Not Sure

Do we know that we should go back to our homes/buildings due to possible effects of aftershocks?

Yes No Not Sure



Earthquake Family Preparedness Questionnaire (K-2, SPED)

Instruction: The parents, guardian's or any adult family member is requested to answer the following preparedness questions with the learner.

Before an Earthquake

(Please encircle your answer to every question.)

1. Do we know the emergency numbers and contact details of the local fire department, police, hospitals and barangay officials?

Yes No Not Sure

2. Do we all know where the nearest safe evacuation area from our house in the event of an earthquake?

Yes No Not Sure

3. Do we all know the earthquake evacuation plan at our school/workplace?

Yes No Not Sure

4. Do we know how to evacuate infants/children, persons with disabilities, and/or the elderly in our house?

Yes No Not Sure

5. Do all family members know the initial response during an earthquake (Duck Cover Hold)?

Yes No Not Sure

6. Are overhead shelves/cabinets at home free of heavy objects that may injure people?

Yes No Not Sure

7. Are heavy furniture, cupboards, and other heavy appliances strapped/bolled to the walls/floor?

Yes No Not Sure

8. Do we store food and drinking water for possible earthquakes?

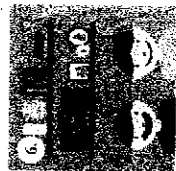
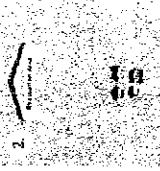
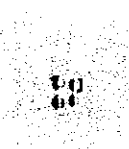
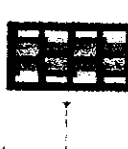
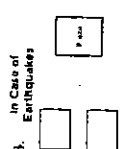
Yes No Not Sure

9. Do we all know if we are near any body of water? (e.g. lake, sea, river)

Yes No Not Sure

10. As a result of an earthquake, do we all know if we are vulnerable to possible tsunamis?

Yes No Not Sure



In a scale of 1 - 5 with 1 being the lowest and 5 being the highest, describe your level of preparedness before an earthquake. Kindly encircle your answer

1 2 3 4 5

During an Earthquake

(Please put your answer on the space provided.)

1. If the earthquake happens while travelling, what will be our initial response?

Answer



2. If the earthquake happens while at home, what will be our initial response?

Answer



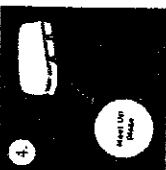
3. If the earthquake happens while at home, how do we proceed with the evacuation?

Answer



4. If the earthquake happens while travelling, where do we meet?

Answer



5. If someone in the family or someone who lives with us is injured, what should be our initial response?

Answer



**CONDUCT OF STUDENT-LED SCHOOL HAZARD WATCHING AND MAPPING ACTIVITIES
(DepEd Order 23, s. 2015)**

GENERAL INSTRUCTIONS:

1. ALL public and private schools who have not yet conducted this are instructed to perform this activity this July. The student-led school watching and hazard mapping are initial steps in engaging learners in disaster preparedness and management. This activity will raise awareness and equip learners with information and skills necessary for addressing the impact of hazards.
2. UPON COMPLETION OF THIS ACTIVITY, all school heads/SDRRM Coordinators shall **report via SMS** through the Division DRRM Coordinator's numbers; 0910-391-7747 (TNT) or 0915-326-2995 (Globe) following this format:

School ID, Student-Led, Date of Completion, Name of Sender, Position/Designation
example: **326598, Student-Led, July 15 2019, Maria Wacnas, SDRRM Coordinator**
3. For advocacy purposes, it is encouraged that photo-documentation of the activity be uploaded in Facebook and tag Nerissa Barbosa. Make sure that it is in 'public' setting for wider dissemination.

GUIDELINES ON STUDENT-LED SCHOOL WATCHING AND HAZARD MAPPING:

- Refer to DepEd Order 23, s. 2015 for the detailed instruction and guidelines on how to go about with this activity.